

Dear First Avenue Families,

The start of each new school year requires careful review and signing of important documents by parents and caregivers. Please review each one below, as some forms are required for every child and some are to be completed only if they are relevant to the medical health and safety of your child.



Forms to be completed for each student:

1. **Media/School Website Permission Form** - [HERE](#)
2. **Appropriate Use of Information Technology** - [HERE](#)

Form for *Plan of Care for Students with Life-Threatening Medical Conditions*:

- The OCDSB has developed an electronic form that parents should use to report life-threatening conditions such as anaphylaxis, epilepsy, diabetes, heart condition, asthma, and any other serious medical condition.
- The form can be used for entering multiple serious conditions by checking all appropriate boxes. To access the form, click [HERE](#) . Please ensure that all fields are completed fully **including** a 'headshot' photo of your child as well as a photo of your child's prescription(s). Once you have completed all required fields, press the submit button. If you would like to provide medication for your child to the main office, please ensure that all medication is labelled with your child's name.
- **Medication for Non-Life-Threatening Conditions:** If your child does not have a life-threatening condition but requires medication to be taken while at school, the following medical forms (physician signature required) is required to be submitted to the main office.
- [OCDSB 286 Administration of Oral Medication Authorization](#): for use of any medication at school such as an inhaler and **including any over-the-counter medication** such as Benadryl, etc.

Please note: A new medical form must be submitted at the beginning of each school year

Student Accident Insurance:

Creating a caring and safe environment for our students is our top priority. Unfortunately, despite all reasonable precautions being taken, accidents can still happen. Some injuries may result in medical, dental or other expenses that are not covered by provincial health care or employer group plans. As a parent/guardian, you become responsible for these expenses.



Student accident insurance is available for purchase, on a voluntary basis, through Old Republic Insurance Company of Canada. Parents may apply online at www.insuremykids.com or call 1-800-463-5437.

The OCDSB encourages all parents/guardians to consider purchasing this insurance. The accident insurance coverage options range from \$17.00/year to \$33.00/year. This coverage is for the entire calendar year and also applies to accidents that occur outside of school hours. If you have any questions, please call Binks Insurance Brokers directly at 613-226-1350.

Thank you for completing these important forms!

Tim Brock - Principal